

# Auto Accident Worksheet

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Keep this worksheet in your vehicle(s). If you have an accident, you should do the following:

1. Ensure everyone is safe.
2. Notify the local authorities (police, ambulance, fire department). Call 911 if it's an emergency. Discuss the car accident with the police only, not the other driver(s).
3. Document information about the other vehicles involved in the accident:

Driver's Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Insurance Co. Name \_\_\_\_\_

Insurance Policy # \_\_\_\_\_

Driver's License # \_\_\_\_\_

Vehicle's License Plate # \_\_\_\_\_

Vehicles Identification # (VIN) \_\_\_\_\_

Vehicle Year \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

4. Leave the following with the other driver(s):

Driver's Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Insurance Co. Name \_\_\_\_\_

Insurance Policy # \_\_\_\_\_

Driver's License # \_\_\_\_\_

Vehicle's License Plate # \_\_\_\_\_

Vehicles Identification # (VIN) \_\_\_\_\_

Vehicle Year \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

5. If necessary, stay with your vehicle until it is towed.
6. Contact your insurance agent or insurance company to report the accident and start the claims process.

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